

For our Attorney Clients

R. B. “CHIPS” Shore announces the advent of a brand NEW and Simplified
“One Button” E-Filing System.

Shore said, “It’s a breeze to use, even I can do it.

*It’s as easy as hitting the print button and
printing a document”.*

Beginning Friday, July 18, e-filing court documents will be a much simpler process. No more tedious multiple logins, case searching and selection – just type in your case number, attach your document and “e-file.”

AND

Even better you will be able to electronically **initiate cases** from your office. Simply fill out your “Civil Cover Sheet” and send it and your signed or “/s” document in by hitting “NEW CASE” and then browse to find the document, insert and add, then “e-file”. We will examine the filing, verify sufficient funds in your depository account then send you a confirmation and the case number.

For an existing case: Type up your document, sign it with the Supreme Court approved “/s”, save, file – done! You can file in existing cases or file a new case as above with no data input.

E-filing will be found on your subscriber page and ready to use. The site will also show you the status of your e-filings and store a complete record of your e-filing history.

Old links you saved to e-file will be disabled Friday, so you will need to log into the subscriber site (<http://www.manateclerk.org>) to start. To look at how it will work, click the following link to view the simple instructions (https://65.198.226.20/Portals/0/PDF/Instructions/E-File_Guide.pdf).

Coming soon

You will be able to E-record documents into our **Official Records** by using this same portal. E-recording of documents has now been statutorily approved. See Section 695.27 FS.

We will also be adding credit and debit card options as well as EFT, **for now** please make sure your deposits with us are up to date.

Thanks and happy e filing! –

Chips